



**THE MIDNIGHT SUN INTERTRIBAL POW-WOW**  
**P.O. BOX 80034 FAIRBANKS, ALASKA 99708**  
<http://www.midnightsunintertribalpowwow.com>

*Thank you for your interest in participating in the ninth annual Midnight Sun Intertribal Powwow to be held July 13-15, 2018 in the field behind the Carlson Center, 1020 2nd Avenue.*

*We are currently accepting vendor applications under the following guidelines. There will be a limited number of spaces available and, unfortunately, there is no electricity at this site. Applications must be postmarked by June 1, 2018, to guarantee your spot. The fee for vendors for this 3-day event is shown below. In order to be approved, all food applications must include a copy of current DEC food permit. Food vendors must include liability insurance. You will be required to show your DEC permit and proof of insurance for this event before you begin set up. An official from the State of Alaska will conduct an inspection at the site on Friday afternoon so please ensure that you are prepared and able to pass all inspections requirements for selling food at this event.*

**2018 Food, Craft, and Service Vendor Application and Contract:**

Vendors who market food must have their insurance agent mail us a Certificate of Insurance showing current liability insurance coverage before space can be confirmed. Craft and Public Service Non-Profit Organization Booths are exempt from liability insurance. Certificate must name Midnight Sun Intertribal Powwow as an Additional Insured. Address: P.O. BOX 80034 FAIRBANKS, ALASKA 99708

There will be a \$25 discount for paying in full by April 30th

Craft Vendor Fees: \$75 / \$100 after April 30th

Food Vendor Fee: \$125 / \$150 after April 30th

Public Service NPO Fee: No Charge

EARLY BIRD DISCOUNT ENDS APRIL 30, 2018, APPLICATION MUST BE POSTMARKED APRIL 30 OR EARLIER, AND PAID IN FULL TO RECEIVE DISCOUNT.

- > \_Applicants must submit lists of proposed items for sale.
- > \_Chairs, tents, tables and canopies are not provided.

By submitting an application to the Midnight Sun Intertribal Powwow, the vendor indicates that he/she has read Terms of Contract for Food Booth, Service Booth and/or Arts & Crafts Booth and accepts the full terms of the contract. No personal or business checks accepted after June 1<sup>st</sup>. After June 1<sup>st</sup>, submit money order only. Also, after June 1<sup>st</sup> any spots left will be sold on a first come basis. There will be 50% refund for cancellation IF written notification is received before June 1<sup>st</sup>. If you are a no-show as of 2:00 PM on July 14, 2018, the Powwow Committee reserves the right to resell your vendor space and no money shall be refunded. Space assignments are determined based upon the best interests of the Midnight Sun Intertribal Powwow. This contract neither implies nor grants any preferential location.

**2018 Midnight Sun Intertribal Powwow Vendor Application**

Name: Company: Group: \_\_\_\_\_

Address: City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax \_\_\_\_\_ : Email: \_\_\_\_\_

Check One: \_\_\_\_\_ Food Booth \_\_\_\_\_ Craft Booth \_\_\_\_\_ Public Service Booth  
Past Exhibitor: \_\_\_\_\_ Yes \_\_\_\_\_ No  
Canopy \_\_\_\_\_ Van \_\_\_\_\_ Other (describe) \_\_\_\_\_

No. of Craft Vendor Spaces \_\_\_\_\_ x \$100 = \_\_\_\_\_  
No. of Food Vendor Spaces \_\_\_\_\_ x \$150 = \_\_\_\_\_  
No of Public Service Spaces \_\_\_\_\_ x \$No Charge = \_\_\_\_\_

Total Enclosed for Booth(s) = \_\_\_\_\_

Check Number \_\_\_\_\_ OR Money Order Number \_\_\_\_\_ Referred by: \_\_\_\_\_

Please verify the following:

Lists of product intended for sale enclosed? \_\_\_\_\_ Yes \_\_\_\_\_ No

Certificate of Insurance Enclosed (if required)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Donating item for raffle/silent auction? \_\_\_\_\_ Yes \_\_\_\_\_ No

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*Absolutely NO ALCOHOL, DRUGS, OR FIREARMS ALLOWED. Keep your area clean; respect Mother Earth\*\*\***

WAIVER: I hereby make application for booth space for sale purposes in the 2018 Midnight Sun Intertribal Powwow. In signing this application, I agree to abide by all the rules and regulations previously set forth. I assume all risks associated with this event and hold harmless the Midnight Sun Intertribal Powwow, its employees, agents, and volunteers. Having read this waiver and knowing these facts and in consideration of your acceptance of my entry, I, for myself and anyone entitled to act on my behalf, waive and release all sponsors, their representatives, and successors, and any individual or group associated with this event from all claims and liabilities of any kind arising out of my participation in this event, even though that liability may arise out of negligence or carelessness on the part of the persons named in this waiver. I grant permission to all the foregoing to use any photographs, motion pictures, and recordings, verbal or written agreements, or any other record of this event for any legitimate purpose including publicity. Authorization I hereby authorize the City of Fairbanks staff to obtain any needed medical assistance in case of an emergency, illness, or accident. I understand that any resulting expenses or charges are my responsibility and I will pay them immediately, either directly or through personal insurance.

Submission of this application indicates your full acceptance of the terms of this contract. Mail completed application, along with proposed menu and merchandise list, or services Food Permit and Liability Insurance as required to:

MIDNIGHT SUN INTERTRIBAL POWWOW  
P.O. BOX 80034  
FAIRBANKS, ALASKA 99708  
Include check (money order after June 1st) with application.

**Vendor Contract Information**  
**-Keep this page for your records-**

2018 Powwow Dates are Friday, July 13, Saturday July 14, & Sunday July 15. The gates open Friday at 5:00 PM Friday, and 11:00 AM Saturday and Sunday. The powwow closes at midnight on Friday and Saturday and 6:00pm on Sunday. Booths must stay open during all gate hours; no exceptions. Arts and Crafts Vendors for the 2018 Midnight Sun Intertribal Powwow will be assigned space for the weekend's event on Thursday July 12<sup>th</sup> by 6:00 PM. Set-up may begin Friday morning as early as 9:00 AM unless you have made prior arrangements to do so on Thursday. Please keep in mind there will be no guards watching your area, and you are solely responsible for ensuring that your booth and items are safe once you have set up your area.

Vendors who market food must provide a Certificate of Insurance showing current liability insurance coverage before space can be confirmed. The Certificate of Insurance must name the Midnight Sun Intertribal Powwow as an Additional Insured. Midnight Sun Intertribal Powwow P.O. BOX 80034 FAIRBANKS, ALASKA 99708

Midnight Sun Intertribal Powwow retains the right to reject any vendor application. Space assignments are determined based upon the best interest of the Midnight Sun Intertribal Powwow. This contract neither implies nor grants any preferential location.

Public Service Vendors:

- > \_Selling of raffle tickets or any materials will not be allowed unless previously approved by the powwow committee.
- > \_Each applicant will be allowed two (2) passes to maintain table.
- > \_If any more help is needed, they will need to pay their own admission fee. When a person leaves for the day they will be responsible to see that their replacement receives the pass they were given.
- > \_Each table is responsible for the conduct of his/her children. This is a spiritual event; let's be responsible.
- > \_The powwow committee is not responsible for any accidents, injury, or theft.
- > \_Tables must be manned at all times. If not, security will take it down.
- > \_The powwow committee reserves the right to refuse any application/contract.

Food vendors must display a current food permit from the **State of Alaska Division of Environmental Health; contact information for the Interior department is below.**  
**610 University Ave. Fairbanks, AK 99706**  
**Phone: (907) 451-2120**  
**Fax: (907) 451-5120**

Food Vendors must submit a complete menu of proposed food items, must not sell non-food items, and must have the following:

- > \_Fire extinguisher (properly tagged and correct type)
- > \_Sanitizer
- > \_Probe Thermometer
- > \_Chemical test strips (for measuring sanitizer concentration)
- > \_Adequate supply of back up utensils
- > \_Adequate supply of potable water
- > \_Adequate facilities and equipment to maintain food at the proper temperatures
- > \_Adequate supplies for trash handling such as trash cans and liners
- > \_Adequate protection from flying insects, vermin, dust and dirt
- > \_Adequate protection for food displayed, prepared or stored

By submitting an application to the Midnight Sun Intertribal Powwow, the vendor indicates that he/she has read Terms of Contract for Food Booth, Service Booth, and/or Arts & Crafts Booth and accepts the full terms of said contract.

**\*\*\*Absolutely NO ALCOHOL, DRUGS, OR FIREARMS ALLOWED. Keep your area clean;  
respect Mother Earth\*\*\***